

# ACCOMMODATION BOOKING FORM

U.A.I. 2005  
26-29 July 2005

University of Edinburgh

<b>DELEGATE DETAILS –</b>			
<b>Please complete a booking form for each room requested, stating the names of all guests</b>			
Title: Mr / Mrs / Miss / Dr / Other (please specify) :			
First Name (or Initial):		Surname:	
Company (optional):			
Address (where booking details should be sent, please state home address if you would like your booking details to be sent there):			
Postal Code:		Country:	
Daytime Telephone Number:			
Email:			
Fax Number:			
Arrival Date:		Departure Date:	
Time of Arrival:	Total No. of Nights:	No. of Adults:	
<b>ACCOMMODATION</b>			
<b>If you have a preference from the allocations please indicate below:</b>			
1 <sup>st</sup> Choice:		2 <sup>nd</sup> Choice:	
3 <sup>rd</sup> Choice:		4 <sup>th</sup> Choice:	
If you would prefer guest house or serviced apartment accommodation please specify your requirements:			
Maximum <b>per room / per apartment</b> per night £			
<b>TYPE &amp; NUMBER OF ROOMS REQUIRED</b>			
Single (where available):	Double (dual occupancy):	Twin (dual occupancy):	
Double / twin (sole occupancy):	Non-smoking room / Smoking room (please delete as appropriate)		
<b>CREDIT CARD DETAILS</b>			
<b>Please note, your credit card number is required to secure your booking.</b> Payment should be made directly with the hotel or guest house at the time of stay. If you do not have a credit card for guarantee purposes, please contact the Conference Accommodation Booking Service.			
Credit Card Type: VISA/MASTERCARD/AMEX/DINERS/SWITCH (please specify) (NB: Most Guest Houses do NOT accept AMEX or DINERS)		Expiry Date:	
Number on Card:		If using SWITCH - Issue No:	
Name on Card:			
By completing this form I accept the terms and conditions of booking. If posting or faxing please sign and date below			
Signature:		Date:	

To book your accommodation please complete the booking form and return it to:

**Conference Accommodation Booking Service**  
**Edinburgh Convention Bureau**  
4 Rothesay Terrace  
Edinburgh EH3 7RY

(+44 (0)131 473 3874 Fax +44 (0)131 473 3878 Email [conventions@eltb.org](mailto:conventions@eltb.org)

**Please note that all amendments and cancellations should be put in writing to the CABS**